



## PROVOST COMMITTEE BRIEFING DOCUMENT

For more information, please view the Provost Committee [Terms of Reference](#) and [Provost Committee Procedures](#). Submit completed briefing documents and VP Sponsor approved forms (maximum 2-3 pages), to Jacquelyn Langille ([jacquelyn.langille@dal.ca](mailto:jacquelyn.langille@dal.ca)).

Project Name: \_\_\_\_\_ Project Sponsor: \_\_\_\_\_

**Project Contact(s)** – who should attend the PC meeting and other senior leaders who should attend (as determined by the Sponsor and Chair):

**Applicable Strategic Priorities:**

**Project Purpose:**

**Recommendation(s):**

**Background:**

**Issues:**



Risks

Consultation Process/Plan including relationship with Board/Senate Committees

Resource Implications & Funding Plan:

Timeline:

List attachments/supplementary information: